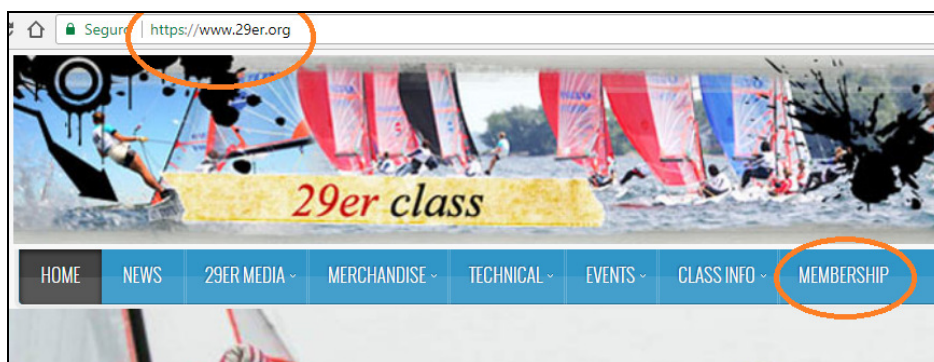


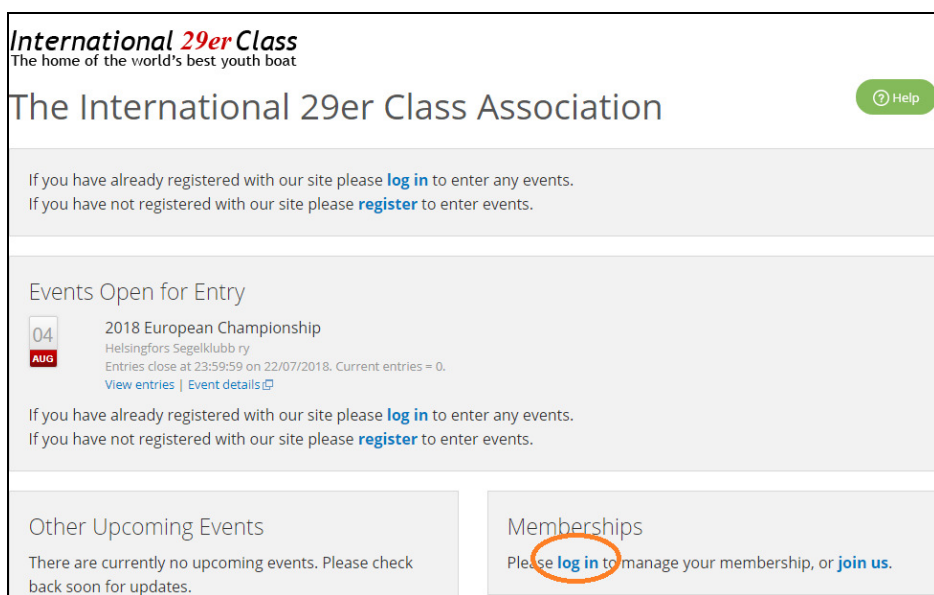
Atualização dos dados no site da Classe 29er Internacional

Este documento tem como objetivo orientar o velejador associado à Classe 29er Internacional na atualização dos seus dados no site da classe.

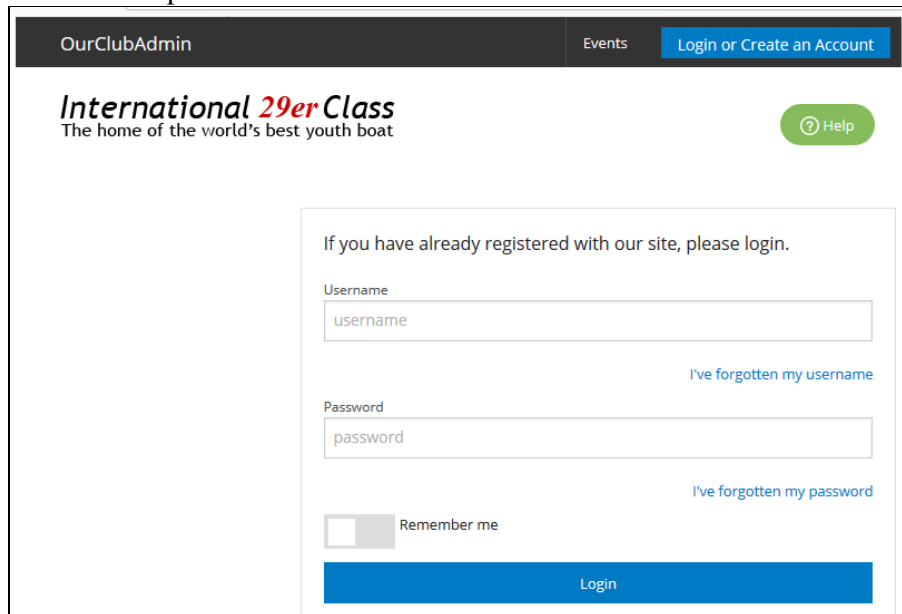
1. Acesse o site “www.29er.org”
2. Selecione a opção “MEMBERSHIP”



3. Na página seguinte, selecione o link “login in”

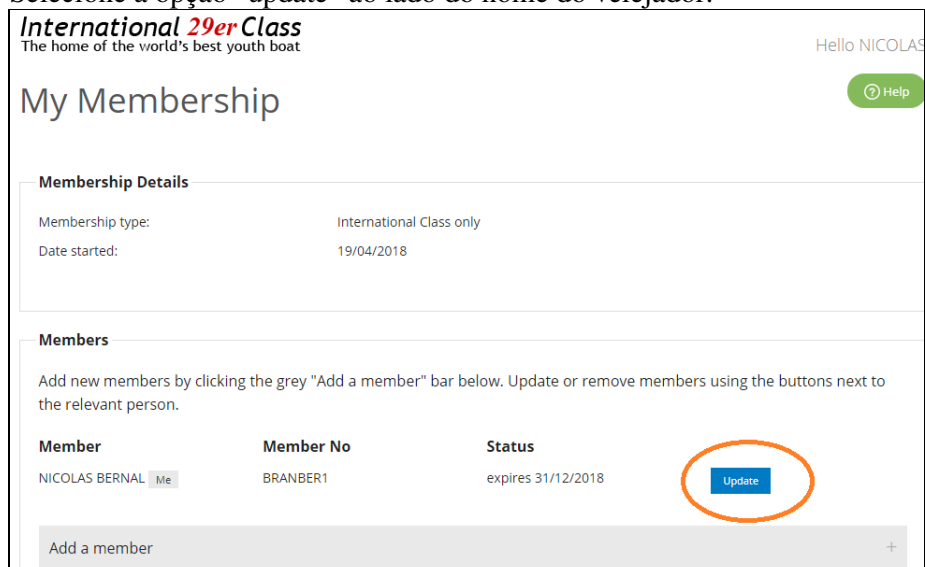


4. Entre com nome do usuário (*username*) e senha (*password*):
- No campo username, informe o seu e-mail cadastrado no site da classe aaaa internacional
 - No campo password, informe a sua identificação na classe 29er.
O formato do ID do velejador é BRA<N><SSS><D> onde:
N – Primeira letra do nome
SSS – As três primeiras letras do sobrenome
D – Dígito numérico
Exemplo: BRAJSIL2



The screenshot shows the login page for the International 29er Class. At the top, there is a navigation bar with 'OurClubAdmin', 'Events', and a 'Login or Create an Account' button. Below this, the site's logo 'International 29er Class' is displayed with the tagline 'The home of the world's best youth boat' and a 'Help' button. The main content area is titled 'If you have already registered with our site, please login.' and contains two input fields: 'Username' (with placeholder 'username') and 'Password' (with placeholder 'password'). There are links for 'I've forgotten my username' and 'I've forgotten my password'. A 'Remember me' checkbox is present, and a blue 'Login' button is at the bottom of the form.

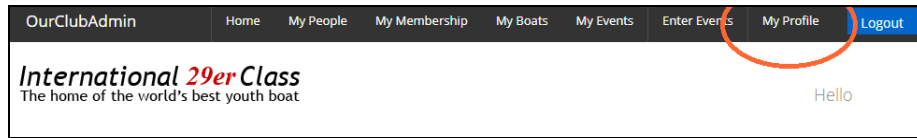
5. Responda ao formulário de autorização:
- Encaminhamento de notícias da classe
 - Uso de imagem
6. Em seguida, atualize os dados referentes à sua associação à classe 29er:
- Selecione a opção “update” ao lado do nome do velejador.



The screenshot shows the 'My Membership' page for a user named NICOLAS. The page header includes the site logo and a 'Hello NICOLAS' greeting. The main heading is 'My Membership'. Below this, there is a 'Membership Details' section showing 'Membership type: International Class only' and 'Date started: 19/04/2018'. A 'Members' section follows, with instructions to add new members or update/remove existing ones. A table lists members with columns for 'Member', 'Member No', and 'Status'. The first member is 'NICOLAS BERNAL' with member number 'BRANBER1' and status 'expires 31/12/2018'. An 'Update' button is circled in orange next to this member. At the bottom, there is an 'Add a member' button with a plus sign.

7. Altere seu perfil:

- Selecione a opção “My Profile” no menu superior.



8. Altere seu perfil:

- Altere os campos necessários

The screenshot shows the 'My Profile' page. At the top, there's a green 'Help' button. Below it, the 'Person Details' section contains several input fields: Name (NICOLAS BERNAL), Home Country (BRA (Brazil)), Sail Number, Hull Number, Date of Birth (dd/mm/yyyy), and Gender (Male/Female). The 'My Profile' title is also visible.

9. Troque a senha

- Não esqueça de trocar a senha !!!
- Selecione a opção “Update password”

The screenshot shows the 'My Profile' page with a green success message: '10: Password updated successfully for NICOLAS BERNAL.' Below this, the 'User Credentials' section is visible, showing the Username 'volnysbernal@gmail.com'. At the bottom right of this section, there are three buttons: 'Update username', 'Update password', and 'Update question'. The 'Update password' button is circled in orange.

10. Troque a senha (continuação):

- Na página de trocar a senha, digite a nova senha duas vezes e depois a senha antiga (a senha que você usou para fazer log-in “BRA.....”).

The screenshot shows the 'Update Password' page of the International 29er Class website. The header includes the logo 'International 29er Class' with the tagline 'The home of the world's best youth boat' and a 'Hello' greeting. A green 'Help' button is in the top right. The email 'volnysbernal@gmail.com' is displayed. The form contains three password fields: '* New Password', '* Confirm New Password', and '* Current Password'. At the bottom are three buttons: 'Update' (blue), 'Reset' (grey), and 'Cancel' (grey with a circular arrow icon).

11. Para menores de 18 anos é obrigatório o cadastro de responsáveis (guardians)

- Selecione a opção “Membership” no menu superior
- Selecione a opção “Add Guardian”. Preencha com os dados do responsável. Alguns campos não são necessários preencher, como numeral da vela.

12. Revise as informações de associação (“Membership”) e perfil (“Profile”).

13. Pronto, terminou.