

Atualização dos dados no site da Classe 29er Internacional

Este documento tem como objetivo orientar o velejador associado à Classe 29er Internacional na atualização dos seus dados no site da classe.

1. Acesse o site “www.29er.org”
2. Selecione a opção “MEMBERSHIP”



3. Na página seguinte, selecione o link “login in”

A screenshot of the International 29er Class Association website. The header reads "International 29er Class" and "The home of the world's best youth boat". Below the header, it says "The International 29er Class Association". There is a "Help" button. The main content area has sections for "Events Open for Entry" (listing the "2018 European Championship" from 04 AUG) and "Other Upcoming Events" (stating there are currently no events). On the right side, there is a "Memberships" section with the text "Please log in to manage your membership, or join us." The "log in" link is circled in orange.

4. Entre com nome do usuário (*username*) e senha (*password*):

- No campo *username*, informe o seu e-mail cadastrado no site da classe aaaa internacional
- No campo *password*, informe a sua identificação na classe 29er.
O formato do ID do velejador é BRA<N><SSS><D> onde:
N – Primeira letra do nome
SSS – As três primeiras letras do sobrenome
D – Dígito numérico

Exemplo: BRAJSIL2

The screenshot shows the login interface for the International 29er Class website. At the top, there's a dark header bar with the text "OurClubAdmin", "Events", and "Login or Create an Account". Below the header, the main content area has a title "International 29er Class" with the subtitle "The home of the world's best youth boat". On the right side of the title is a green "Help" button. The central part of the page contains a login form. It includes fields for "Username" (with "username" typed in) and "Password" (with "password" typed in). There are also links for "I've forgotten my username" and "I've forgotten my password". A "Remember me" checkbox is present, and a blue "Login" button is at the bottom. The entire form is enclosed in a light gray box.

5. Responda ao formulário de autorização:

- Encaminhamento de notícias da classe
- Uso de imagem

6. Em seguida, atualize os dados referentes à sua associação à classe 29er:

- Selecione a opção “update” ao lado do nome do velejador.

The screenshot shows the "My Membership" page for the International 29er Class. At the top, it displays the title "International 29er Class" and "The home of the world's best youth boat", along with a greeting "Hello NICOLAS" and a "Help" button. The main section is titled "My Membership". Under "Membership Details", it shows "Membership type: International Class only" and "Date started: 19/04/2018". Below this is a "Members" section. It contains a message: "Add new members by clicking the grey 'Add a member' bar below. Update or remove members using the buttons next to the relevant person." A table lists members: NICOLAS BERNAL (Me), Member No BRANBER1, and Status expires 31/12/2018. An "Update" button is located to the right of the status text, which is circled in orange. At the bottom of the members section is a "Add a member" button with a plus sign.

7. Altere seu perfil:

- Selecione a opção “My Profile” no menu superior.

The screenshot shows the top navigation bar of the International 29er Class website. The menu items are: OurClubAdmin, Home, My People, My Membership, My Boats, My Events, Enter Events, My Profile (which is circled in red), and Logout. Below the menu, the text "International 29er Class" and "The home of the world's best youth boat" is displayed. On the right side, there is a "Hello" greeting and a Help button.

8. Altere seu perfil:

- Altere os campos necessários

The screenshot shows the "My Profile" page under the "Person Details" section. It includes fields for Name (NICOLAS BERNAL), * Home Country (BRA (Brazil)), Sail Number, Hull Number, * Date of Birth (dd/mm/yyyy), * Gender (Male selected), and a Help button.

9. Troque a senha

- Não esqueça de trocar a senha !!!
- Selecione a opção “Update password”

The screenshot shows the "My Profile" page after updating the password. A green banner at the top says "10: Password updated successfully for NICOLAS BERNAL.". Below it, the "Person Details" section has fields for Title and First Name. In the "User Credentials" section, the Username is listed as "volnysbernal@gmail.com". At the bottom, there are three buttons: "Update username", "Update password" (which is circled in red), and "Update question".

10. Troque a senha (continuação):

- Na página de trocar a senha, digite a nova senha duas vez e depois a senha antiga (a senha que você usou para fazer log-in “BRA.....”).

The screenshot shows a web page titled "Update Password" from the "International 29er Class" website. The page has a header with the logo "International 29er Class" and the tagline "The home of the world's best youth boat". On the right side, there is a "Hello" greeting and a "Help" button. The main form area has an email input field containing "volnysbernal@gmail.com". Below it are three password input fields: "* New Password", "* Confirm New Password", and "* Current Password". At the bottom of the form are three buttons: "Update" (highlighted in blue), "Reset", and "Cancel".

11. Para menores de 18 anos é obrigatório o cadastro de responsáveis (guardians)

- Selecione a opção “Membership” no menu superior
- Selecione a opção “Add Guardian”. Preencha com os dados do responsável. Alguns campos não são necessários preencher, como numeral da vela.

12. Revise as informações de associação (“Membership”) e perfil (“Profile”).

13. Pronto, terminou.